

BAXTER COUNTY QUORUM COURT AGENDA

January 4, 2022

THE BAXTER COUNTY QUORUM COURT WILL MEET FOR REGULAR SESSION ON TUESDAY, January 4, 2022 AT 6:00 PM IN THE 2ND FLOOR COURTROOM OF THE COURTHOUSE, WITH JUDGE MICKEY PENDERGRASS PRESIDING.

- CALL TO ORDER
 - DISPOSITION OF MINUTES FROM PREVIOUS MEETING
 - COMMITTEE REPORTS: *(No Committee Reports)*
 - TREASURERS REPORT:
 - PRESENTATION:

 - NEW BUSINESS
1. (2nd READING) AN ORDINANCE ADOPTING A NEW PERSONNEL POLICY MANUAL FOR BAXTER COUNTY EMPLOYEES.
 2. AN ORDINANCE APPROPRIATING FEES AND REIMBURSEMENTS RECEIVED IN THE MONTH OF NOVEMBER TO THE SHERIFF'S DEPARTMENT 2021 BUDGET.
 3. AN ORDINANCE APPROPRIATING GRANT FUNDS RECEIVED FROM THE STATE IN THE AMOUNT OF \$15,000.00 FOR THE CLARKRIDGE FIRE DEPARTMENT TO THE COUNTY JUDGE'S BUDGET.
 4. AN ORDINANCE APPROPRIATING GRANT FUNDS RECEIVED FROM THE STATE IN THE AMOUNT OF \$15,000.00 FOR THE COTTER-GASSVILLE RURAL FIRE PROTECTION DISTRICT TO THE COUNTY JUDGE'S BUDGET.
 5. AN ORDINANCE APPROPRIATING FUNDS IN THE AMOUNT OF \$6,775.00 WITHIN THE SHERIFF'S DEPARTMENT 2021 BUDGET.
 6. AN ORDINANCE APPROPRIATING FUNDS IN THE AMOUNT OF \$4,667.28 WITHIN THE JUVENILE SERVICES DEPARTMENT BUDGET.
 7. A RESOLUTION CONFIRMING THE APPOINTMENT OF CAROL PIOR BY THE COUNTY JUDGE TO THE RODNEY-JORDAN VOLUNTEER FIRE PROTECTION DISTRICT BOARD OF COMMISSIONERS.
- ANNOUNCEMENT
 - ADJOURNMENT

(2nd Reading)

ORDINANCE NO. 2022 --

**BE IT ENACTED BY THE QUORUM COURT OF BAXTER COUNTY, STATE OF ARKANSAS,
AN ORDINANCE TO BE ENTITLED:**

**AN ORDINANCE ADOPTING A NEW PERSONNEL POLICY MANUAL FOR BAXTER
COUNTY EMPLOYEES.**

WHEREAS, it has been determined by the Baxter County Courts Personnel Committee that changes, additions and new upgrades in the Baxter County Personnel Policy manual are necessary to improve the overall effectiveness and efficiency of the Baxter County Government; and

WHEREAS, it is the desire of Baxter County Personnel Committee that proper evidence has been provided by the Human Resources Department of Baxter County, and input from all elected officials and department heads to upgrade said policy; and

WHEREAS, Baxter County has been provided evidence authorized by the Court, to update and revise the Social Media Policy #200.08, FOIA #200.09, Background Investigations #300.03, Rehire Eligibility and Service Recognition #300.04, Donation of Paid Leave #500.06, FMLA Leave #500.07, Military Leave #500.09, County Grievance Committee #700.02, Timely Grievance Hearing Request Required #700.03, and Back Pay Provisions when an Employment Decision is Reversed #700.04 within the Personnel Policy for Baxter County employees; so

**NOW THEREFORE, BE IT ORDAINED BY THE QUORUM COURT OF BAXTER
COUNTY, ARKANSAS, THAT:**

Section 1. The Baxter County Quorum Court hereby approves the updates and revisions to the Social Media Policy, FOIA, Background Investigations, Rehire Eligibility and Service Recognition, Donation of Paid Leave, FMLA Leave, Military Leave, County Grievance Committee, Timely Grievance Hearing Request Required, and Back Pay Provisions when an Employment Decision is Reversed within the Baxter County Personnel Policy and are hereby approved and implemented.

Section 2. If any provision or section of this Ordinance is held invalid by a court of competent jurisdiction, such invalidity shall not affect other provisions and sections on the Ordinance and shall be severable.

Section 3. This Ordinance is to be codified in the Baxter County Code of Ordinances, §240.00, paragraphs (1) and (2) and supersedes all previous Personnel Policies coded therein.

Section 4. This Ordinance being necessary for the preservation of public peace, health, and safety, an emergency is hereby declared. This Ordinance shall be in full force and in effect from and after the date of its approval and passage.

APPROVED:

MICKEY D. PENDERGRASS, COUNTY JUDGE

Date Signed:_____

ATTEST:

CANDA J. REESE, COUNTY CLERK

SPONSOR: Baxter County Quorum Courts Personnel Committee

Date Adopted: _____

Votes: For:_____ Against:_____

Abstain:_____ Present:_____ Absent:_____

APPROPRIATION ORDINANCE NO. 2022 - _____

BE IT ENACTED BY THE QUORUM COURT OF BAXTER COUNTY, STATE OF ARKANSAS, AN ORDINANCE TO BE ENTITLED:

AN ORDINANCE APPROPRIATING FEES AND REIMBURSEMENTS RECEIVED IN THE MONTH OF NOVEMBER TO THE SHERIFF'S DEPARTMENT 2021 BUDGET.

WHEREAS, the Sheriff's Department has collected the following fees, reimbursements and donations in excess of the anticipated budgeted revenue amount in the month of November, 2021:

- \$ 76.00 received from DWI Fines from District Court
- \$ 90.00 received from Drug Enforcement Fines from District Court
- \$ 1,315.00 received from Act 770 Fees
- \$ 2,864.48 received for Installment Fees
- \$ 90.00 received Court Ordered Restitution (Drug Buy Fund)
- \$ 100.00 received for VIN checks
- \$ 549.50 received for Donation (Check)
- \$ 407.94 reimbursement Inmates' Medical
- \$ 372.49 reimbursement for Inmates' Prescriptions
- \$ 195.00 reimbursement Court Ordered Restitution (Extradition – Prisoner Transport)
- \$ 15.00 reimbursement Court Ordered Restitution/Refund

WHEREAS, it is necessary to appropriate said monies totaling **\$6,075.41** to the appropriate line items in the Sheriff's Department 2021 budget.

Section 1. There is hereby appropriated from the 2021 County General Fund (#1000) **\$1,776.00** for the following designated expenditures:

- \$ 1,415.00 to GL# 1000-0400-2001 (Sheriff: General Supplies)
- \$ 271.00 to GL# 1000-0400-2007 (Sheriff: Fuel, Oil, Lubricants)
- \$ 90.00 to GL# 1000-0400-3093 (Sheriff: Misc. Law Enforcement)

Section 2. There is hereby appropriated from the 2021 County Jail Fund (#3400) **\$3,503.98** for the following designated expenditures:

- \$ 90.00 to GL# 3400-0400-2065 (Drug Enforcement-Sheriff's Projects)
- \$ 2,864.48 to GL# 3400-0400-3003 (Computer Services-Sheriff's Projects)
- \$ 549.50 to GL# 3400-0400-2001 (General Supplies-Sheriff's Projects)

Section 3. There is hereby appropriated from the 2021 Sheriff's Special Projects Fund (#3401) ~~\$796.43~~ the following designated expenditures:

- \$ 372.49 to GL# 3401-0418-2004 (Jail: Medicine & Drugs)
- \$ 15.00 to GL# 3401-0418-2023 (Jail: Parts & Repairs)
- \$ 407.94 to GL# 3401-0418-3006 (Jail: Medical, Dental & Hospital)

APPROVED:

MICKEY D. PENDERGRASS, COUNTY JUDGE

Date Signed: _____

ATTEST:

CANDA J. REESE, COUNTY CLERK

SPONSOR: _____

Date Adopted: _____

Votes: For: _____ Against: _____

Abstain: _____ Present: _____ Absent: _____

APPROPRIATION ORDINANCE NO. 2022 –

BE IT ENACTED BY THE QUORUM COURT OF BAXTER COUNTY, STATE OF ARKANSAS,
AN ORDINANCE TO BE ENTITLED:

AN ORDINANCE APPROPRIATING GRANT FUNDS RECEIVED FROM THE STATE IN THE
AMOUNT OF \$15,000.00 FOR THE CLARKRIDGE FIRE DEPARTMENT TO THE COUNTY
JUDGE’S BUDGET.

WHEREAS, the Clarkridge Fire Department applied for and was awarded a Rural
Community Grant from the State of Arkansas in the amount of \$15,000.00; and

WHEREAS, these funds have been deposited with the County Treasurer, and will be
distributed to the Clarkridge Fire Department; and

WHEREAS, it is necessary to appropriate the funds received into the designated line
item for State Grants in the County Judge’s budget for the proper assignment of this
expenditure.

NOW THEREFORE, BE IT ORDAINED BY THE QUORUM COURT OF BAXTER
COUNTY, ARKANSAS, THAT:

Section 1. There is hereby appropriated from the County General revenue fund (#1000-
7010) the following sum of money into the designated 2022 budget line item:

\$15,000.00 appropriated to GL# 1000-0100-3120 (State Grants)

APPROVED:

MICKEY D. PENDERGRASS, COUNTY JUDGE

Date Signed: _____

ATTEST:

CANDA J. REESE, COUNTY CLERK

SPONSOR: _____

Date Adopted: _____

Votes: For: _____ Against: _____

Abstain: _____ Present: _____ Absent: _____

APPROPRIATION ORDINANCE NO. 2022 –

BE IT ENACTED BY THE QUORUM COURT OF BAXTER COUNTY, STATE OF ARKANSAS,
AN ORDINANCE TO BE ENTITLED:

AN ORDINANCE APPROPRIATING GRANT FUNDS RECEIVED FROM THE STATE IN THE
AMOUNT OF \$15,000.00 FOR THE COTTER-GASSVILLE RURAL FIRE PROTECTION
DISTRICT TO THE COUNTY JUDGE'S BUDGET.

WHEREAS, the Cotter-Gassville Rural Fire Protection District applied for and was
awarded a Rural Community Grant from the State of Arkansas in the amount of
\$15,000.00; and

WHEREAS, these funds have been deposited with the County Treasurer, and will be
distributed to the Cotter-Gassville Rural Fire Protection District; and

WHEREAS, it is necessary to appropriate the funds received into the designated line
item for State Grants in the County Judge's budget for the proper assignment of this
expenditure.

NOW THEREFORE, BE IT ORDAINED BY THE QUORUM COURT OF BAXTER
COUNTY, ARKANSAS, THAT:

Section 1. There is hereby appropriated from the County General revenue fund (#1000-
7010) the following sum of money into the designated 2022 budget line item:

\$15,000.00 appropriated to GL# 1000-0100-3120 (State Grants)

APPROVED:

MICKEY D. PENDERGRASS, COUNTY JUDGE

Date Signed: _____

ATTEST:

CANDA J. REESE, COUNTY CLERK

SPONSOR: _____

Date Adopted: _____

Votes: For: _____ Against: _____

Abstain: _____ Present: _____ Absent: _____

APPROPRIATION ORDINANCE NO. 2022 - _____

BE IT ENACTED BY THE QUORUM COURT OF BAXTER COUNTY, STATE OF ARKANSAS, AN ORDINANCE TO BE ENTITLED:

AN ORDINANCE APPROPRIATING FUNDS IN THE AMOUNT OF \$6,775.00 WITHIN THE SHERIFF'S PROJECTS REVENUE FUND (#3400) 2021 BUDGET.

WHEREAS, the Sheriff is requesting that available funds from the Sheriff's Projects revenue fund (#3400) be moved within the fund for the purpose of appropriate assignment of expenditures.

WHEREAS, there are sufficient funds available in the Special Jail Fees Fund for said transfer.

NOW THEREFORE, BE IT ORDAINED BY THE QUORUM COURT OF BAXTER COUNTY, ARKANSAS, THAT:

Section 1. The IT Manager is hereby authorized to make the following appropriations:

\$ 6,775.00 from GL #3400-0400-2001 (General Supplies) to GL#3400-0400-4004 (Machinery & Equipment)

APPROVED:

MICKEY D. PENDERGRASS, COUNTY JUDGE
Date Signed: _____

ATTEST:

CANDA J. REESE, COUNTY CLERK
SPONSOR: _____
Date Adopted: _____
Votes: For: _____ Against: _____
Abstain: _____ Present: _____ Absent: _____

APPROPRIATION ORDINANCE NO. 2022 -

BE IT ENACTED BY THE QUORUM COURT OF BAXTER COUNTY, STATE OF ARKANSAS, AN ORDINANCE TO BE ENTITLED:

AN ORDINANCE APPROPRIATING \$4,667.28 OF REVENUE FUNDS INTO JUVENILE SERVICES DEPARTMENT BUDGET.

WHEREAS, these monies will be appropriated in the amount of \$4,667.28 as shown below for the purpose of appropriate assignment of expenditures.

WHEREAS, the County General revenue funds in the total amount of \$4,667.28 are from excess revenue from Juvenile Transport (\$2,928.78), reimbursement from former employee (\$140.00), and reimbursements from Marion County (\$1,598.50).

NOW THEREFORE, BE IT ORDAINED BY THE QUORUM COURT OF BAXTER COUNTY, ARKANSAS, THAT:

Section 1. The Baxter County Quorum Court authorizes the IT Manager to make the following appropriations to the Juvenile Services Department budget:

- \$1,030.00 to GL #1000-0415-2007 (Fuel, Oils & Lubricants)
- \$2,928.78 to GL #1000-0415-3009 (Other Professional Services)
- \$ 568.50 to GL #1000-0415-3053 (Fleet Services)
- \$ 140.00 to GL #1000-0415-3101 (Training & Education)

APPROVED:

MICKEY D. PENDERGRASS, COUNTY JUDGE

Date Signed:_____

ATTEST:

CANDA J. REESE, COUNTY CLERK

SPONSOR: _____

Date Adopted: _____

Votes: For:_____ Against:_____

Abstain:_____ Present:_____ Absent:_____

RESOLUTION NO. 2022 - _____

A RESOLUTION CONFIRMING THE APPOINTMENT OF CAROL PIOR BY THE COUNTY JUDGE TO THE RODNEY-JORDAN VOLUNTEER FIRE PROTECTION DISTRICT BOARD OF COMMISSIONERS.

BE IT RESOLVED BY THE QUORUM COURT OF THE COUNTY OF BAXTER, STATE OF ARKANSAS, THAT:

WHEREAS, a member of the Rodney-Jordan Volunteer Fire Protection District Board of Commissioners, Tommy Brasher, is unable to complete his three-year term on the Board.

Section 1. The Quorum Court hereby confirms the following person to complete the three-year term on the Rodney-Jordan Volunteer Fire Protection District Board of Commissioners, set to expire October, 2024:

CAROL PIOR

Section 2. This resolution shall be in full force and effect from and after its passage and approval.

APPROVAL:

MICKEY D. PENDERGRASS, COUNTY JUDGE

Date Signed: _____

ATTEST:

CANDA J. REESE, COUNTY CLERK

Sponsor: T. Chapman – JP - 11

Date Adopted: _____

Votes: For: _____ Against: _____

Abstain: _____ Present: _____ Absent: _____